

Annual Quality Assurance Report (AQAR)



Adarsha Shikshan Prasarak Mandal's
YADAORAO POSHATTIWAR ARTS COLLEGE
Talodhi (Balapur), Dist.- Chandrapur, (Maharashtra) – 441 221

2016 - 2017

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution:	Yadaorao Poshattiwar Arts College
1.2 Address Line 1 :	At Post - Talodhi (Balapur)
Address Line 2 :	Taluka – Nagbhir, District - Chandrapur
City/Town :	Talodhi (Balapur)
State :	Maharashtra
Pin Code :	441 221
Institution e-mail address:	ypcollege@gmail.com
Contact Nos.	07179-236522
Name of the Head of the Institution:	Dr. P. Arunaprakash
Tel. No. with STD Code :	07179-236522
Mobile :	09423621408

Name of the IQAC Co-ordinator :

Mobile :

IQAC e-mail address :

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address :

Web-link of the AQAR :

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.62	2016	5 years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)
- AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status :

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Gondwana University, Gadchiroli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="00"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="00"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>		
2.8 No. of other External Experts	<input type="text" value="00"/>		
2.9 Total No. of members	<input type="text" value="09"/>		
2.10 No. of IQAC meetings held:	<input type="text" value="02"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text"/>	Faculty	<input type="text" value="01"/>
	Non-Teaching Staff <input type="text" value="00"/>	Students <input type="text" value="00"/>	Alumni <input type="text" value="00"/>
		Others	<input type="text" value="00"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No	<input checked="" type="text" value="v"/>
If yes, mention the amount	<input type="text" value="Nil"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Campus Placement for students and alumni was held and a few students were successfully placed.
- At the instance of Department of Marathi, Marathi Bhasha Pandharwada as directed by Government of Maharashtra was effectively celebrated for two weeks, under which various student-centric activities were organised and students' participation was ensured. Eminent personalities were also invited to guide students.
- Well-known Marathi playwright and stage actor Dr. Sadanad Borkar, Principal, Chitrakala College, Nawargaon was invited to deliver a lecture on "Literature and Dramaturgy" on the occasion of Death Anniversary of Yadaorao Poshattiwar.
- In order to sharpen students' studying skills and memory power, a two days workshop by Dr. Ravindra Meshram on "Memory Power and Studying Skills" was organised.
- A workshop on "Career and Life Skills" was organised through Competitive Exams and Placement Cell. Mr. Dinkar Bodhi, Director, Kayzan Education Consultancy, Mumbai, was the resource person. And also Campus Placement was organised.
- An educational visit to Maharashtra Legislature during its winter session at Nagpur was undertaken during which students had opportunities to interact directly with a few MLAs and ministers.
- A seven days special residential NSS camp was organised at Kojabi village.
- During NSS camp at Kojabi, Mr. Hemant Sakharkar, Aaple Sarkar Sanstha, Nagbhir was invited to talk on Cashless Transaction; Dr. Astik Mungmode, SD College, Nawargaon was invited to personality development guidance session; our alumnus Adv. Murlidhar Bavankar, District Session Court, Chandrapur was invited to sensitise students to 'Gender Issues and Legal Aids'.
- Workshop on Bag Making, Workshop on Bouquet Making, Bouquet Competition and Rangoli Competition were organised for the students of Home-Economics Department.
- Book Exhibition was organised by the Library and Information Centre for inculcating reading habits amongst students and staff and apprising them of the resources available in the library.
- The college participated in NIRF and became the first among the institutions affiliated to Gondwana University to find place in the national ranking band of 151-200 under the College category as per the results published by HRD Ministry on <https://www.nirfindia.org/CollegeRanking200.html>

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Campus Placement	Placement was held and 07 students were selected
Installation of a bore-well for safe drinking water facility for students and staff.	Implemented
Automation of Library and Information Centre and Office.	Implemented
Continuing a free basic computer skills course.	Implemented
Organising more reach out activities for the benefit of local society and students.	NSS camp organised
Increasing student participation in Extra- and Co-curricular activities.	<ul style="list-style-type: none"> • A student-centric Marathi Pandharwada celebrated. • Special workshop for the Home-Economics students organised.
Open House for feedback collection from students will be convened.	Feedback from students was collected and analysed.
Continuing the subscription to INFLIBNET NLIST e-resources.	Implemented
Study Visits for students to be organised by various departments	<ul style="list-style-type: none"> • An educational visit to Maharashtra Legislature during its winter session at Nagpur was undertaken during which students had opportunities to interact directly with a few MLAs and ministers. • Educational visits for students of Home-Economics were undertaken to Market, Self-Employment Centres, Nursery School and Anganwadi.
Construction of second entry gate	Implemented
Participation in National Institutional Ranking Framework 2017	The college became the first among the institutions affiliated to Gondwana University to find place in the national ranking band of 151-200 under the college category as per the results published by Human Resource Development Ministry on https://www.nirfindia.org/CollegeRanking200.html

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

College Management approved the actions taken by the IQAC during the year.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph D	00	00	00	00
PG	00	00	00	00
UG	01	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	01
Others	00	00	00	00
Total	01	00	00	01
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes.

- Principal Dr. P. Arunaprakash, being the chairperson of Board of Studies in English, Gondwana University, Gadchiroli has been striving to frame new syllabi of UG and PG on the Choice Based Credit System.
- Other two faculty members, namely Mr. U. R. Chitmalwar and Mr. V. T. Maske as members of B.O.S. are contributing to redesigning the curriculum to be implemented from the next academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	10	00	01	00

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	06	13
Presented papers	01	06	02
Resource Persons	00	00	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The Principal in consultation with IQAC and Teaching and Evaluation Committee strove to ensure that Teaching and Learning process is made learner-centric and interesting through interactive classroom activities and the use of ICT tools like PPT and audio –video clips.
- The internet facility available in the Library and Computer Centre is provided to the students and the staff for accessing study material and ancillary information.
- LCD Projector with laptop is made available to the teachers to make use of Audio Visual Aids and Power Point presentations in order to make to make their teaching more effective.
- Periodical student seminars and home assignment made an integral part of teaching learning process.
- To improve results, if required, special examination preparatory classes are conducted by the Department of English, and the students are given printed as well as handwritten notes for the purpose of revision.
- INFLIBNET N-LIST e-resources provided to students and teachers free e-books and journals.

2.7 Total No. of actual teaching days during this academic year:

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students:

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem. I	116		01	15	34	43.10
B.A. Sem III	68		01	13	21	51.47
B.A. Sem V	62		03	10	20	53.23

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem. II	101		05	26	16	46.53
B.A. Sem IV	63		07	17	25	77.78
B.A. Sem VI	61		06	13	29	78.69

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- In consultation with the principal and Teaching and Evaluation Committee, IQAC strives to ensure that Teaching and Learning process is made learner-centric and interesting through interactive classroom activities and the use of ICT tools like PPT and audio–video clips.
- IQAC seeks reports of all remarkable activities undertaken by all departments and committees.
- IQAC through Feedback Committee seeks feedback from the students on the teaching learning process and after analysing the same submits its report to the principal so as to take appropriate measures to improve weaknesses and sustain strengths.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	01
Others (Certificate Course in Research Methodology)	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	00	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouragement to the faculty members to participate in workshops, conferences, seminars on Research Methodology, to registration for Ph D and to publish papers.
- The principal grants duty leave to the faculty members for attending the research programmes.
- Discipline-wise list of UGC approved research journals was provided to the faculty members for helping them publish their research papers.
- Subscription to INFLIBNET NLIST E-Resources.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	02	01	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	01	05	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	00	00	00	00	00
	Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total :

3.16 No. of patents received this Year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS: University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized:

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- Special 7 Days Residential NSS Camp organised at Kojabi village.
- Marathi Bhasha Pandharwada celebrated by organising student-centric activities for 15 days.
- Workshop on Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act 2013 organised.
- World Women Day celebrated
- Marathi Language Day celebrated
- All teaching and non-teaching staff discharged election duties on being appointed as polling officers during general elections.
- Efforts were taken to facilitate students to register their names in voters list by appointing one faculty as nodal officer and one student as brand ambassador.
- Cleanliness and tree plantation drives were organised.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 acre	Nil	Management	2 acre
Class rooms	06	00	Management	06
Laboratories	01	00	Management	01
Seminar Halls	01	00	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	02	Management	02
Value of the equipment purchased during the year (Rs. in Lakhs)	7.37539	0.35112	Management	7.72651
Others	0.60440	00	Management	0.60440

4.2 Computerization of administration and library:

Office and Library computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2480	327216	03	840	2483	328056
Reference Books	195	100155	37	16789	232	116944
e-Books	INFLIBNET NLIST E-Resources					
Journals / Periodicals	16	18642	00	00	16	18642
e-Journals	INFLIBNET NLIST E-Resources					
Digital Database	00	00	N-LIST	5750	01	5750
CD & Video	02	384	00	00	02	384
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	-	09 BSNL Broadband	02	01	01	02	
Added	00	-	00	00	00	00	00	
Total	22	--	09	02	01	01	02	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Free Libri Office Suite Writer / Firefox Certificate Course (by Spoken Tutorial Project by IIT **Bombay**) is conducted for students through Computer Centre.
- 7 Days Free Basic Computer Skills Course.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.53647
ii) Campus Infrastructure and facilities	0.49403
iii) Equipments	0.19139
iv) Others	-
Total:	1.22189

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- All necessary information about student support services available in the college is displayed on the flex boards.
- For all year round students support activities organised by the college, written notices are circulated through the classrooms and copies thereof displayed on the notice boards.
- New students are informed about students support services available in the college during orientation of new students at the beginning of the session.

5.2 Efforts made by the institution for tracking the progression

- The teachers use and maintain records of various assessment tools such as classroom attendance, unit tests, oral tests, assignment works, classroom seminars, presentation, group discussion etc. to keep track of student progression throughout the session. The teachers submit result reports soon after the university results are declared.
- As the college offers only one UG programme, the students have no choice other than to pursue further studies in other institutions. With the advent of such cyber social media as Facebook and WhatsApp, it has become easier than ever before to keep track of alumni and to know what they are doing in the present. The teacher in charge of Alumni Association created a WhasApp group of the alumni of the college to keep contact with, and collect information of, the alumni.

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
256	-	-	-

(b) No. of students outside the state:

00

(c) No. of international students:

00

No.	%
69	26.95

Men

No.	%
187	73.04

Women

Last Year									This Year								
General	SC	ST	OB C	P.C .	N T	SBC	Min.	Total	General	SC	ST	OB C	P. C.	N T	SBC	Min.	Total
1	30	19	152	00	27	28	05	262	01	29	17	156	00	33	17	03	256

(Note:P.C.-Physically Challenged, Min.- Minirotty)

Demand ratio:

B.A.	1:1
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Dropout %

B.A.	12.10%
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(The **dropout %** was calculated by dividing the number of students not appearing for the final exams by the total number students admitted in the current academic year multiplied by 100. Out of 256 students, 31 did not appear for the final exams.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of student's beneficiaries:

00

5.5 No. of students qualified in these examinations

NET	N.A.	SET/SLET	N.A.	GATE	N.A.	CAT	N.A.
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

The college provides counselling and career guidance to students individually as well as collectively for their personal & academic problems by organising various programmes throughout the sessions -

- Campus Placement was organised for regular students and alumni. Also a workshop on “Career and Life Skills” was organised through Competitive Exams and Placement Cell. Mr. Dinkar Bodhi, Director, Kayzan Education Consultancy, Mumbai, was the resource person.
- In order to sharpen students’ studying skills and memory power, a two days workshop by Dr. Ravindra Meshram on “Memory Power and Studying Skills” was organised.
- During NSS camp at Kojabi, Dr. Astik Mungmode, SD College, Nawargaon was invited for personality development guidance session,
- Our alumnus Adv. Murlidhar Bavankar, District Session Court, Chandrapur was invited to sensitise students to Gender Issues and Legal Aids.
- Through Internal Complaint Committee a workshop on Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act 2013 for sensitising

No. of students benefitted:

All Students

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	Number of Students Placed
05	54	07		00

5.8 Details of gender sensitization programmes

- “Say No to Sexual Abuse” workshop organised for girls students.
- Internal Complaint Committee constituted as per Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act 2013
- Workshop on Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act 2013 organised
- Our alumnus Adv. Murlidhar Bavankar, District Session Court, Chandrapur was invited to sensitise students to Gender Issues and Legal Aids.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level National level International level

No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and **other events**

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount in Rs.
Financial support from institution	-	Nil
Financial support from government	232	8,38,483/-
Financial support from other sources		Nil
Number of students who received International/ National recognitions	-	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a leader in enriching lives and expanding horizons of rural community through higher education

MISSION

- To develop all-round personality and enhance career potential of rural students.
- To build a learner-centred institution where all individuals, students, faculty, staff and administrator understand their role in creating a positive learning environment through everything they do.

OBJECTIVES

- To make higher education accessible to all classes of rural society.
- To ensure academic excellence of students through innovative teaching learning practices to motivate them to pursue further studies and succeed in all spheres of life.
- To build a multi-dimensional personality of students with an emphasis on leadership quality.
- To inculcate a sense of discipline and responsible values among students.
- To nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and rational human beings.

6.2 Does the Institution have a management Information System?

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Principal Dr. P. Arunaprakash, being the chairperson of Board of Studies in English, Gondwana University, has been striving to frame new syllabi of UG and PG on the choice bases credit system.
- Other two faculty members, namely Mr. U. R. Chitmalwar and Mr. V. T. Maske as members of B.O.S. are contributing to redesigning the curriculum to be implemented from the next academic year.
- Educational needs of the students are identified through discussions and interactions with them by the perceptive teachers being conversant with their socio-economic background. These needs are communicated to the curriculum designers by the teachers by attending workshops organised by the university and Board of Studies.

6.3.2 Teaching and Learning

- The internet facility available in the Library and Computer Centre is provided to the students and the staff for accessing study material and ancillary information.
- LCD Projector with laptop provided to the teachers to make use of Audio Visual Aids and Power Point presentations in order to make their teaching more effective.
- Free Wi-Fi connectivity in the college campus.
- To improve results, if required, special examination preparatory classes are conducted by the Department of English, and the students are given printed as well as handwritten notes for the purpose of revision.
- INFLIBNET N-LIST e-resources provides to students and teachers free e-books and journals.
- College website provides hyperlinks for free online books and journal under library menu.
- MOPAC (Mobile Online Public Access Catalogue) facility available for students and teachers.
- Papers of previous university exams are available both in print and pdf formats.

6.3.3 Examination and Evaluation

- The college conducts unit tests, class seminars, group discussion and oral tests for college internal assessment of the students as per the guidelines of university and the requirement of the syllabus.
- The students are evaluated by conducting Unit Tests and College Test exams before the commencement of University exams.
- The college informs the students about their performance in the Unit Test and Test Examinations through the subject teachers.
- The college conducts university examinations as per time-table and directions of the university through the Chief Supervisor and Joint Chief Supervisor appointed by the principal in consultation with the university. The university implemented Online Question Paper Delivery for university examinations.

6.3.4 Research and Development

- One faculty member is Ph. D. Guide and two faculty members are pursuing their research.
- A list of UGC recognised Research journals was made available for the teachers to encourage them to contribute their papers in the journals.
- Library provides INFLIBNET NLIST e-resources.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library contains a sufficient number of textbooks, reference books and academic journals required.
- INFLIBNET NLIST e-resources available for both the students and the faculty.
- Library and office are fully automated.
- MOPAC (Mobile Online Public Access Catalogue) application for accessing library information for library users.
- Personal Computers with internet facility are available at Computer Centre and Library.
- Free Wifi facility within the premises of college is provided to both the students and the teachers.

6.3.6 Human Resource Management

- The college manages the required human resources with complete accountability and transparency.
- As per arising needs, resource persons from outside are invited.
- The college and the management maintain humanitarian attitude towards the staff and as far as possible everyone is allocated duties according to her/his aptitude and ability.
- Enough liberty and flexibility is given by the Principal to the staff for discharging their duties.
- There are Internal Complaint Committee and Students Grievances Redressal Cell in the college through which the grievances of the employees and the students are successfully addressed.

6.3.7 Faculty and Staff recruitment

The procedure of recruitment of faculty and staff is carried out as and when required as per the norms laid down by UGC, Govt. of Maharashtra, and the affiliating University.

6.3.8 Industry Interaction / Collaboration:

Nil

6.3.9 Admission of Students

Admission of students is done through Admission Committee in the following stages:-

- The admission process is done as per the rules and regulations laid down by the Gondwana University through Admission Committee.
- At the time of admission, personal informal interviews are prerequisite for all students to assess their general knowledge and learning aptitude.
- While giving admission, equal opportunity is given to all students as the entire admission process is governed by the reservation policy of government.
- At the end of the process, the list of admitted students is sent to the University for enrolment and approval.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	√

6.5 Total corpus fund generated :

Nil

6.6 Whether annual financial audit has been done: Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	No	-
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Although the contribution of the alumni to infrastructure development is negligible, their activities and contribution in the following areas are appreciable:

- Organising the meeting of alumni once in a year.
- Giving valuable suggestions for the growth and development of the college.
- Helping the college in organising big events and activities like Medical Check-up Camps as volunteers.
- Guiding students on certain occasions.
- Helping the college in selecting nearby villages for NSS Special Residential Camps.
- They also recommend our college to their friends for admission.

6.12 Activities and support from the Parent – Teacher Association

Parents actively participate in Institution activities like Blood Donation, NSS Camps and other extension activities of the college.

6.13 Development programmes for support staff

- The staff members are supported for adequate training as and when required.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation programme in the campus is conducted every year by NSS volunteers.
- During the cleanliness of campus, the wasted plastic material is being disposed off regularly.
- Dustbins are placed at the proper places in the campus and periodical cleaning of washrooms is done regularly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Campus Placement for students and alumni was held and a few students successfully placed.
- In order to provide faster services to the users, library and office has been automated with LIBMAN software.
- With the introduction MOPAC, the users can access information regarding all library resources from anywhere, at any time.
- INFLIBNET NLIST E-resources made available for research activities.
- WHY/WHERE/HOW LOKSATT - A paper clipping activity - new important information for students' benefit is easily and conspicuously made available by clipping paper columns and displaying the same on the display board of the library.
- Feedback is sought from students for evaluating teaching learning process and other services provide by the college.
- To acquaint students with the first hand experience and reinforce theoretical learning, the educational visits to various places are undertaken.
- NSS residential camp at a neighbouring village was organised to provide unique opportunities to the students for group living, collective experience sharing and direct interaction with the community. Various activities such as cleaning of roads, construction of check dam were undertaken by the NSS volunteers through "Shramadan".
- Well-known Marathi playwright and stage actor Dr. Sadanad Borkar, Principal, Chitrakala College, Nawargaon was invited to deliver a lecture on "Literature and Dramaturgy" on the occasion of Death Anniversary of Yadaorao Poshattiwar.
- To develop creativity and writing skills of the students the college publishes a magazine ZEP by constituting an editorial board from among the students.
- At the instance of Department of Marathi, Marathi Bhasha Pandharwada as directed by Government of Maharashtra was effectively celebrated for two weeks, under which various student-centric activities were organised and students' participation was ensured. Eminent personalities were also invited to guide students.
- Nutrition Week was celebrated by Home-Economics department wherein Poster Exhibition, Rangoli Spardha and Essay competition on the importance of nutrition were conducted.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plans Proposed	Action Taken Report
Installation of a bore-well for safe drinking water facility for students and staff.	Implemented
Continuing a free basic computer skills course	Course conducted
Organising more reach out activities for the benefit of local society and students.	NSS Camp, Social Survey were undertaken
Increasing student participation in Extra- and Co-curricular activities.	Many activities were organised throughout the sessions.
Open House for feedback collection from students will be convened.	Feedback from students was collected and analysed.
Continuing the subscription to INFLIB NLIST e-resources.	Subscription renewed
Study Visits to be organised for students.	Department of Home-Economics, Political Science and Environment organised study visits.
Participation in National Institutional Ranking Framework 2017.	The college participated in NIRF and became the first among the institutions affiliated to Gondwana University to find place in the national ranking band of 151-200 under the College category.
Placement for Students	Campus Placement was organised through Placement Cell for the regular students and alumni. Details are given in under Criterion 5 point no. 5.7.
College 2 nd Gate Construction	Constructed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- | |
|--|
| <ol style="list-style-type: none"> 1. Classroom Activity: 'Let us Teach Ourselves' 2. National Service Scheme (N.S.S.): 'Students Contribution to Nation Building' |
|--|

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Plantation and conservation programme is conducted every year through NSS.
- The wasted plastic material is being disposed off regularly in the campus and outside the campus.

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

- Well qualified and competent faculty with adequate infrastructure for effective and planned implementation of curriculum.
- With healthy rapport among the Management, Principal, faculty, students, and NAAC accreditation and NIRF ranking reenergised the institution.

Weakness

- Single and conventional arts stream with no subjects to create employability in the rural area and less opportunities for MOUs with industry.

Opportunities


- With financial assistance from UGC, the college will soon undergo a metamorphosis in terms of infrastructure, ICT, Library services and skill development and career orientation of students.

Challenges


- As students belong to agrarian families who have to work in fields for livelihood and who tend to remain absent mostly in the months of July and August cannot spare much time in college to take full advantage of library, sport facilities and other curricular and extra-curricular activities as they hurry back home for work.

8. Plans of institution for next year

- Making the college campus green.
- Campus placement to be held for students studying in BA III.
- In partial fulfilment of PTR recommendation, more computers to be added to the Computer Centre.
- One classroom will be installed with overhead projector for teaching and learning process.


Coordinator, IQAC
IQAC Co-Ordinator
Yadaorao Poshattiwar Arts College,
Talodhi (Ba.) Dist. Chandrapur




Chairperson, IQAC
Principal
Yadaorao Poshattiwar Art's College
Talodhi (Ba), Distt. Chandrapur

Annexure 1 – Best Practices

Best Practice I

1. Title of the practice: Classroom Activity: ‘Let us Teach Ourselves’

2. Goal

- To explore participatory teaching learning potential of students and channelize it into their overall personality development
- To involve students in participatory teaching learning process.
- To develop among students self-learning and teaching skills.

3. The Context

Adhering to the motto of our college to nurture learner-centric environment, the department of English has been striving to devise and introduce innovative classroom teaching practices. One such remarkable practice is implemented for the students of BA Part III while teaching One Act plays and some prose lessons for which students are imparted self-study and teaching skills, which they utilize for teaching themselves a certain part of the syllabus in the classroom under the teacher’s supervision.

4. The Practice

The students are divided into groups of four each depending upon number of students available and the different roles they will have to play. Each group is assigned a certain portion of a chapter, preferably One Act Play, to teach the rest of the class. They have not only to prepare themselves for enactment of characters before the class, but also to decide among themselves as to how the various stages of teaching such as introduction, explanation of the plot and characterization, answering questions from the students are to be carried out as a part of group activity. They have to put the lesson into context by relating the work to what has been covered previously and what will follow in next period.

Prior to entrusting groups to start teaching, the teacher introduces the chapter and illuminates the whole plot and characters on PPT so that all the students in the class are in a position to ask questions and enjoy being taught by their own classmates, and do not miss anything important.

From the next period onwards, each group starts teaching the lesson. For this one group member coming up before the class introduces himself and his group members and thereafter informs the class as to what and how they are to teach the play. Next, the group members take upon themselves different roles and enact the script of a certain part of the play. At the end, the one group member explains the points which might not have become clear for the students and invites questions from them for further clarification.

The next day another group was to take up the next assigned part of chapter.

5. Evidence of Success

This way of teaching boosted the confidence. For three years this teaching learning practice has been successfully implemented for teaching ‘Villa for Sale’, a One Act Play by SachaGuitry and ‘Day of Atonement’ by Margaret Wood prescribed for BA Final Year.

Notwithstanding some initial inhibition on the part of some students to participate in the activity, contentment of achievement, of having given successful performance of teaching their fellow students through group activity is evident on their faces.

6. Problems Encountered and Resource Required

Photo copies of the script the part of the paly assigned to be taught were distributed among the groups of students.

A repertoire of skills and competencies covering the broad areas from content-planning through teaching transaction to confirming learning-outcome is required for successful implementation of the activity. For this purpose the groups that volunteer to teach a part of lesson are prepared by the teacher for the following sub-skills of teaching prior to their actual classroom teaching:

- planning the chapter content and method of delivery (including appropriate use of audio-visual equipment and ICT)
- managing the available time efficiently
- presenting the content in an interesting and motivating way
- explaining and demonstrating clearly
- knowing when and how to explain key points in more detail
- using appropriate questioning to focus students' attention, stimulate their thinking, and check for understanding
- dealing with questions raised by students
- evaluating students' learning and participation
- giving feedback to students.

Another problem confronting the teacher desiring to implement this classroom activity is of the problem of lack of motivation and nervousness on the part of some students of groups. In fact, this difficulty is handled by the teacher by being proactively supportive and orienting such students to their inner positive resources. They need to be convinced that they are not so much incompetent or diffident as anxious to perform better. To boost their confidence they are given the chance of working with the more confident students.

Best Practice II

1. Title of the practice:

National Service Scheme (N.S.S.): 'Students Contribution to Nation Building'

2. Goal

- To instil among students the sense of social/civic responsibility and commitment towards the society in which they live through extension and outreach activities of the college.
- To impress upon students the dignity of labour, the value of teamwork, the spirit of cooperation and realisation of the power of youth in effecting change in community.
- Sticking to the dictum of N.S.S. 'Not Me but You', our institution strives to make students aware of their roles in contributing towards nation building process through the platform of NSS while simultaneously imparting regular education.

3. The Context

The College is devoted to higher education in arts faculty and social sciences. There have always been efforts to promote among students both academic excellence and holistic personality development through various co-curricular and extra-curricular activities organized throughout the academic year. While imparting regular education, the college strives to uphold and cultivate among students such the national values as the dignity of labour, the value of teamwork, the spirit of cooperation and realisation of the power of youth in effecting change in community. The platform of NSS helps in instilling and nurturing among students the spirit of selfless service to society and a sense of involvement in the tasks of national development.

4. The Practice

The college has two full-fledged NSS units of 75 students each. It has an annual budget of 66,000/- sanctioned by the affiliating University. At the commencement of the academic session students are encouraged to get registered for NSS. They are provided with NSS booklets, badges and Diaries. All year around under the guidance of NSS Programme Officers, the NSS volunteers organise various extra-curricular and extension activities through which they learn to identify the needs and problems of the community they live in and get involved in the nation-building process while pursuing higher education.

Blood Donation, Health Check-up, Sickle-Cell check-up, Blood Grouping camps, Tree Plantation, Cleanliness campaign, AIDS awareness, Career Guidance Programme are regularly organized.

The major activity of NSS is 07 days annual camp held in the interior and remote area villages on the themes of social awareness and community development. The students adopt the village for seven days, contributing labour towards village development by digging drains, sweeping roads, building check dams, paving pathways, etc.

The NSS volunteers conduct cultural programmes which cover academic, cultural, social, health and hygiene issues and spread awareness against addiction, female faeticide, dowry, illiteracy, superstitions, etc.

For the benefit of local villagers, programmes are organised by inviting experts in agricultural, social and medical fields, government officials, and NGO workers to guide the villagers on various problems faced by them. Blood-group test, sickle cell test, HIV test programmes are also organised during the camp for local people. The NSS volunteers also accommodate the participation of the local villagers in the NSS activities under the direction of Gram Panchayat. The NSS volunteers conduct surveys of the local villagers.

The NSS Programme Officers ensure that each participant gets equal opportunity to perform all the activities. These activities help in instilling in the students the sense of social and civic responsibility and commitment towards the society in which they live. The NSS activities bring out leadership qualities in the students, and impress upon them the dignity of labour, the value of teamwork, the spirit of cooperation and realisation of the power of youth in effecting change in community. The surveys conducted for various purposes develop research aptitude and interpersonal communication skills.

Through such programmes, the students are physically, psychologically, intellectually and socially prepared to face the challenges of life in the real world, leading to their holistic development.

5. Evidence of Success

Many of the activities listed above have been conducted through NSS. For last two years as per university guidelines, we have adopted Kojabi village six kilometers due West of the college. We have been organizing special residential camp in the village with the support of the local Grampanchayat and villagers. Our NSS volunteers have contributed labour towards village development by digging drains, sweeping roads, building check dams, paving pathways, etc. The NSS volunteers conducted surveys of the local villagers. They have been striving to spread awareness among the villages about the importance of clean water, clean environment, tree plantation, etc. Through cultural programmes and street-plays (Path Natya) they have attempted to persuade them against addiction, female faeticide, dowry, illiteracy, superstitions, etc. All significant activities carried out by NSS department volunteers are published in the local newspapers. An annual report of these activities is submitted to the university.

6. Problems Encountered and Resource Required

Financial resources needed for undertaking various regular activities and special camp are sponsored by the university. As the NSS Programme Officers are all well experienced and trained, they conduct all NSS activities including a special camp in a planned and disciplined manner without facing any major difficulty of any sort. Whole hearted participation of the volunteers, the college staff and the local alumni of our college makes NSS activities a success.

Annexure 2

Academic Calender - 2016-2017

Jun-16	
10/06/2016	Commencement of Admission Process
14/06/2016	Commencement of College Session
26/06/2016	Rajashri Shahu Maharaj Birth Anniversary
Jul-16	
07/04/2016	Swami Vivekanand Death Anniversary
07/11/2016	World Population Day
23/07/2016	Forest Conservation Day
Aug-16	
01/08/2016	Lokmanya Tilak Death Anniversary
01/08/2016	Orientation of new students
06/08/2016	Last Date for Admission
10/08/2016	Last Date For Enrollment
12/08/2016	Dr. S.R. Rangnathan Jayanti, Books Exhibition
14/08/2016	First Unit Test
15/08/2016	Independence Day
16/08/2016	Last Date for submission of Scholarship Form
18/08/2016	Subhashchandra Bose Death Anniversary
20/08/2016	Communal Harmony Day
29/08/2016	National Sports Day
Sept. 2016	
01/09/2016	National Nutrition Week
05/09/2016	Teacher Day, Self Government by students
06/09/2016	Last Date for Admission (By Vice Chancellor's prior permission)
06/09/2016	Last Date for Enrollment (By Vice Chancellor's prior permission)
08/09/2016	World Literacy Day
09/09/2016	Tree Plantation Day
15/09/2016	Last Date for submitting Exam form of Semester Exam
19/09/2016	Student Council Election
24/09/2016	NSS Day
28/09/2016	Second Unit Test
Oct. 2016	
01/10/2016	National Blood Donation Day
02/10/2016	Mahatma Gandhi & Lal Bahadur Shastri Jayanti (World Non-violence Day)

08/10/2016	College Semester Test Exam
15/10/2016	World Blind Day
18/10/2016	Winter Vacation & Commencement of University Exam
20/10/2016	National Unity Day
Nov. 2016	
22/11/2016	Commencement of Second Session
25/11/2016	Late. Yadaorao Poshattiwar Death Anniversary Programme
26/11/2016	Constitution Day
28/11/2016	Mahatma Fuley Death Anniversary (Samata Din)
Dec. 2016	
01/12/2016	World AIDS Week
03/12/2016	World Handicap Day
06/12/2016	Dr. Ambedkar Mahaparinirwan Din
09/12/2016	College Educational Tour
10/12/2016	Human Rights Day
20/12/2016	Sant Gadgebaba Death Anniversary
22/12/2016	NSS Special Camp
30/12/2016	Annual Sports Programmes
Jan-17	
01/01/2017	Annual Cultural Programmes
03/01/2017	Savitribai Fuley Birth Anniversary
11/01/2017	Lal Bahadur Shastri Death Anniversary
12/01/2017	Swami Vivekanand Bith Anniversary National Youth Day
19/01/2017	First Unit Test
23/01/2017	Netaji Subhashchandra Bose Birth Anniversary
26/01/2017	Republic Day
Feb. 2017	
17/02/2017	Sant Gadge Maharaj Birth Anniversary
19/02/2017	Chatrapati Shivaji Maharaj Birth Anniversary
27/02/2017	Marathi Rajbhasha Din
28/02/2017	National Science Day
Mar-17	
08/03/2017	World Woman Day
10/03/2017	Savitribai Fuley Death Anniversary
11/03/2017	Second Unit Test
21/03/2017	World Forest Day
22/03/2017	World Water Day
23/03/2017	World Climate Day
28/03/2017	Last Date for Submitting Exam Forms
28/03/2017	College Test Exam

Apr-17	
04/04/2017	Commencement of University Exam
05/04/2017	Chatrapati Shivaji Maharaj Death Anniversary
07/04/2017	World Health Day
08/04/2017	Farewell Programme for B.A. III students
14/04/2017	Dr. Babasaheb Ambedkar Birth Anniversary
30/04/2017	Rashtrasant Tukadoji Maharaj Birth Anniversary (Gramgeeta Jayanti)
Abstract	
Total Teaching Day - 184	
Total Exam Day - 36	
Total Working Day - 220	
Note :- The dates are subjects to change as per the university circulars issued for time to time.	

Annexure 3

I. Feedback on Students' Perception on Teaching Learning Process

For the maintenance of quality assurance in terms of teaching learning process being carried out in the college, it is important to get feedback thereof from the recipients themselves - the students. The principal Dr. P. Arunaprakash being very particular, and not being satisfied with the informal feedback that he seeks from the students every so often, he delegated the responsibility to the Feedback Committee of taking formal structured feedback from the students and submit the analysis report of the same. Accordingly, the Committee prepared a format of feedback questionnaire bearing in mind the fact that the pedagogical skill and activity comprises many sub-skills, activities and attitudes. For this purpose the most important skills that an effective teacher must have or use in his/her teaching learning transaction were identified as under:

Criterion No. 1 Teacher's subject knowledge & class-control

Criterion No .2 Teaching & interaction skills

Criterion No. 3 Use of innovative methods & teaching aids

Criterion No. 4 Emphasis on skill development along with knowledge

Criterion No. 5 Involving students in teaching learning Process

Criterion No. 6 Stimulating students' interest in the subject

Criterion No. 7 Completing syllabus in time

Criterion No. 8 Guidance on checked test papers

Criterion No. 9 Usefulness of notes provided

Criterion No. 10 Impartiality in Internal Assessment

Criterion No. 11 Availability for consultation outside classroom

The students were instructed to evaluate each individual subject teacher for each skill/ criterion employed by him/her on the five points rating scale of performance as follows:

Excellent- 5	Very Good- 4	Good- 3	Average- 2	Below Average-1
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Analysis of Students' Perception on Teaching Learning Process Academic Session 2016-2017

During this academic year, F/B forms were distributed randomly among the students to be duly filled in and handed over to the incharge of the feedback Committee. 06 students of BA I, 07 students of BA II, and 09 students of BA III returned the forms duly filled in. The following chart sums up the skill –wise horizontal and teacher-wise vertical points as given by the students:

Criterion No. ¶	Subject teachers										%
	Marathi	MLT	English	ELT	History	Econ.	H. Eco.	Socio.	Pol.Sci	CriTotal	
01	97	47	104	35	61	62	15	43	37	501	91.09%
02	93	50	105	35	60	55	14	43	33	488	88.72%
03	87	52	97	32	55	50	13	41	33	460	83.63%
04	94	44	100	34	60	53	15	42	36	478	86.90%
05	97	44	97	33	61	56	13	47	34	482	87.63%
06	94	43	102	33	60	55	12	41	37	477	86.72%
07	93	42	106	35	60	58	15	39	38	486	88.36%
08	92	45	98	34	60	59	13	34	35	470	85.45%
09	90	45	105	35	58	59	15	36	33	476	86.54%
10	91	41	100	32	60	62	13	39	33	471	85.63%
11	95	45	103	30	61	56	13	42	37	482	87.63%
Total ¶	1023	498	1117	368	656	625	151	447	386		
No.of ¶ F/Bers	22	10	22	07	14	12	03	10	08		
%	84.54%	90.54 %	92.16%	95.58%	85.19%	94.64 %	91.55%	81.27 %	87.72%		
Rank	7	5	3	1	7	2	4	8	6		

Procedure Adopted for Analysis of Individual Teacher's Valuation

Each subject teacher can score **55 points at maximum on each F/B form**, which will indicate that fact that the teacher concerned is highly skilful in pedagogical skills needing no extra efforts on his / her part to improve his / her skills.

As the subject-wise number of F/B givers differs, **the maximum sum total of points that an individual subject teacher can obtain** is determined by multiplying **the number of F/B givers with 55 points**.

The students' perception on a certain subject teacher's teaching-learning process performance is calculated in percentage with the following formula:

Actual points scored by a particular teacher **divided by** the highest points he/she can score **multiplied by 100**.

In the present case, for instance, the ELT teacher scored 368 points; and the highest points he could have scored are arrived at by multiplying the Number of FB givers, i.e., 07 with 55, which comes to 385. Thus, $368/385 \times 100 = 95.58\%$

Procedure Adopted for Analysis of Criterion-wise Teaching Learning Process

Each criterion of teaching learning process can score **maximum 25 points on each F/B form**, which will indicate that fact that the criterion in question is paid most attention to by the teachers collectively during teaching learning process.

As there are 22 F/B forms, the highest score that each criterion can score is $25 \times 22 = 550$ points (22 being the number of F/B Forms). These points so obtained, i.e., 550, are taken as the base score against which the performance of criterion-wise teaching learning process in the college is worked out. The criterion-wise performance of the teaching activities can be calculated in percentage with the following formula:

Actual points of a particular criterion divided by 550 multiplied by 100

Conclusion

It was decided by IQAC under the chairmanship of Dr. P. Arunaprakash that if the students evaluated the teaching learning transaction, both subject teacher-wise and criterion-wise, at above 81% it would be held to be excellent and efforts would be made to sustain that perception among the students. Any teacher's evaluation falling below 50% would be taken seriously and he/she would be given opportunity to improve his/her performance.

The above chart clearly illustrates that in the students' perception the Teacher of English Literature tops in all aspects of teaching learning process with 95.58% marks, while that of Sociology is the least satisfactory with 81.27% marks. Since no teacher was evaluated below 50% it was held that the teaching learning transaction in the college was quite satisfactory.

Criterion No. 1 relating to "Teacher's subject Knowledge & class-control" skill of all the teachers combined, and Criterion No. 3 relating to "Use of innovative methods & teaching aids", scored highest at 91.09% and lowest at 83.63% respectively.

There seems to be an urgent need that the use of innovative teaching practices and teaching aids be augmented, while, all the same, the students should not be given impression that the teachers are partial in awarding internal assessment marks.

The above analysis carried out by the Feedback Committee was put forth before IQAC for further course of action.

II. Feedback Analysis on Institutional Overall Functioning

Academic Session 2016-2017

During academic Session 2016-17, students' feedback on the overall functioning of the institution was taken through printed feedback forms distributed among them in order to realize the college's vision of creating student-centric, student participatory environment.

Objectives

- To assess the responsiveness of the college towards students' requirements from students' viewpoints.
- To realize the college's vision of creating students-participatory educational environment.

- To introduce new measures in the various departments of the college by taking into considerations students' expectations and requirements.

Procedure

The Feedback Committee designed a feedback Questionnaire that covered all important departments or functions of the college.

- Que.1. Percentage of completion of syllabus
- Que.2. Percentage of allotted lectures delivered
- Que.3. Pertinence of lectures to syllabus
- Que.4. Use of educational/teaching aids
- Que.5. Helpfulness of lectures in inciting interest in the subject and new thoughts
- Que.6. Facilitation of students' questioning
- Que.7. Promptness and accuracy in handling questions by students
- Que.8. Availability of guidance and interaction outside the classroom
- Que.9. Providing list of books and references by teachers
- Que.10. Helpfulness of lectures for exam preparation and prospective life
- Que.11. Attendance taken during class
- Que.12. Availability of books and reference about syllabus in the library
- Que.13. Responsiveness from official staff as to admission, exams, scholarship, EBC, etc.
- Que.14. Use of Sports facilities

All these questions can be classified as under:

Question nos. 1-10, are about the teachers and classroom activities.

Question nos. 12, 13, and 14 are about library, non-teaching staff and Sport Department respectively.

Of the 16 questions, 14 questions were given four response options in the order of descending fulfilment/performance/satisfaction.

Option A meant 100% fulfilment/performance/satisfaction, which indicates the ideal state of affairs;

Option B meant 75% fulfilment/ performance/ satisfaction, which means the aspect in question that must be maintained, though there is some room for its improvement;

Option C meant 50% fulfilment/performance/satisfaction, which means the aspect in question is functioning at half of its potential, further efforts required to bring it up to 75%; and

Option D meant 25% fulfilment/performance/satisfaction, which means –a warning sign, drastic measures need to be taken if any credibility is to be regained.

Analysis

It was decided that the printed copies of feedback questionnaire would be distributed randomly among the students of B.A. I, II & III at the end of session so as to have their fearless feedback on various departments and their functioning, and facilities and services provided by the college.

5 students of B.A.I, 8 of B.A II, and 9 of B.A III, willing accepted to provide FB on various heads relating to college functioning, and they were provided FB forms to be duly filled and submitted to the Feedback Committee.

The sum total of all points under each question is summarized in the following table.

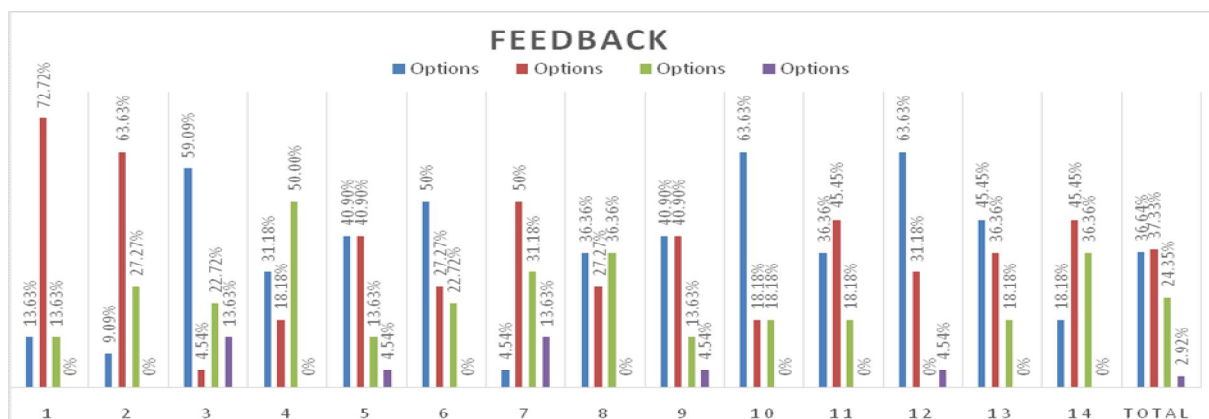
B.A. I, B.A. II, B.A. III (5+8+9=22) Academic Session 2016-17

Que No.	Options			
	A	B	C	D
1	03	16	03	00
2	02	14	06	00
3	13	01	05	03
4	07	04	11	00
5	09	09	03	01
6	11	06	05	00
7	01	11	07	03
8	08	06	08	00
9	09	09	03	01
10	14	04	04	00
11	08	10	04	00
12	14	07	00	01
13	10	08	04	00
14	04	10	08	00
Total	113	115	75	9

The sum total of these points so obtained can be converted into percentage by using the following formula:

$\frac{x \times 100}{22}$ <p>where x represents the total points scored under a particular option for a particular question, and 22 the total number of F/B givers</p>

Que. No.	Options			
	A	B	C	D
1	13.63%	72.72%	13.63%	0%
2	9.09%	63.63%	27.27%	0%
3	59.09%	4.54%	22.72%	13.63%
4	31.18%	18.18%	50.00%	0%
5	40.90%	40.90%	13.63%	4.54%
6	50%	27.27%	22.72%	0%
7	4.54%	50%	31.18%	13.63%
8	36.36%	27.27%	36.36%	0%
9	40.90%	40.90%	13.63%	4.54%
10	63.63%	18.18%	18.18%	0%
11	36.36%	45.45%	18.18%	0%
12	63.63%	31.18%	0%	4.54%
13	45.45%	36.36%	18.18%	0%
14	18.18%	45.45%	36.36%	0%
Total	36.68%	37.33%	24.35%	2.92%



From above table it becomes clear that according to 36.64% of the feedback gives the institution is functioning at optimum level of performance in all the aspects of the institution on which feedback was sought; while 37.33% FB gives rated the college at 75% of satisfaction/ performance which means that there is some room for improvement in certain areas. 24.35% FB gives chose Option C for the overall institutional functioning and activities which signifies that the college is functioning at half of its potential, requiring further efforts to bring it up to 75%. Only 2.92% FB gives opined that the college is functioning at 25% of fulfilment/ performance/ satisfaction, which means – a warning sign, calling for drastic measures to be taken if any credibility is to be regained.