

Yadaorao Poshattiwar Arts College, Talodhi (Balapur)

Best Practice I

1. Title of the practice:

Teaching Computer Skills Gratis: Spoken Tutorial Basic IT Offline Software Course

2. Goal

- To add value to educational qualification of students with basic computer skills

3. The Context

Adhering to our commitment to holistic and overall personality development of students, the college has been striving to introduce various measures within its limited financial resources. There is no gainsaying that in the modern world degree education in the Arts stream without internet and computer knowledge amounts to a kind of educational handicap. Since the majority of our students hail from the rural and financially weak background having little exposure to and knowledge of ICT, it was decided that a certificate course on basic computer skills be conducted totally free of charge for students so as to enable them to use Internet and ICT and add value to their employability and viability in the job market.

4. The Practice

The college started Spoken Tutorial Basic IT Offline Software Course named 'Libre Office Suite Writer' with course material provided by the Spoken Tutorial Project, IIT Bombay, from the Academic year 2015-16. The course is of the duration of one semester commencing from June to December and from January to May. It acquaints students with basic knowledge of computer operations. One batch consisting of about fifteen students is given admission to the course totally free of charge. In an academic session two batches of students complete the course at the end of which students have to pass online examination conducted by Spoken Tutorial IIT Mumbai and successful students are given certificates.

One faculty works as a Co-ordinator of the course whose job it is to function as intermediary between IIT Mumbai and the students and to instruct students and supervise the Computer centre. At the beginning of session, the Co-ordinator Prof. S. S. Shende prepares Time Table bearing in mind the convenient time slots of both the interested students and his own as he is also a full time approved teacher in the Department of English and gives extra services ex gratia.

5. Evidence of Success

Thanks to Spoken Tutorial IIT Mumbai and the commitment of the college to quality education, the students who could not afford to pay fees were able to learn basic computer and internet skills as many batches of students so far have successfully completed the course. Almost the first generation learners had the first-hand experience of computer. They are able to understand the basic hardware features of computer. They are able to create, save and open files in MS-Word and use such functions as insert picture, page layout, font of letters, paragraph formatting, etc. They can also use Emails and explore online virtual world.

6. Problems Encountered and Resource Required

To run this course the Computer Centre has been equipped with nine Desktop Computers, head-phones, web-camera and broadband Internet connection. The problem of lack of awareness and motivation on the part of the students coming from rural and poor families is also a hurdle. Not only does the Coordinator have to instruct students but also motivate them to maintain their regularity.

Since this is a gratis course with no fee charged from students, it is a financial liability on the institution. For the maintenance and repairing of computers, Internet charges, software purchase and other incidental expenses, there is no a separate budget. In spite of these constraints, out of our genuine desire to help students the course is being continued.

7. Notes (Optional)

8. Contact Details

Name of the Principal: Dr. P. Arunaprakash

Name of the Institution: Yadaorao Poshattiwar Arts College, Talodhi (Balapur)

City: Talodhi (Balapur)

Pin Code: 441221

Accredited Status: B+

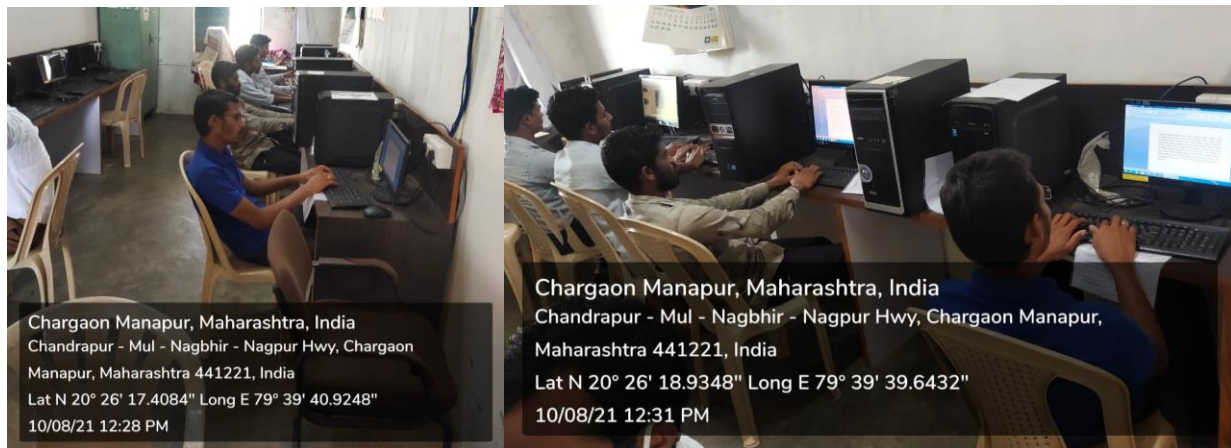
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Best Practice II

1. Title of the practice:

Online Classes during Covid-19 Pandemic

2. Goal

- To prevent students from getting disoriented in the unprecedented emergency when all normal activities had come to a standstill in the situation of panic.
- To keep students motivated and focused on their academic activities
- To complete their curriculum in the online mode of teaching

3. The Context

From March 2020, the governments of India and Maharashtra had imposed lockdown with strict restrictions on free movement of people, social gathering, and direct face-to-face classroom teaching learning processes on account of the outbreak of Covid-19 Pandemic.

All of a sudden, the regular classes and scheduled exams having been suspended independently without no clue as to when the normalcy be restored, both students and teachers were uncertain about their own roles. Having been immured with the houses, students and teachers had started shown unhealthy psychosomatic symptoms. Some of the staff members and their family members had got infected with coronavirus.

In such a panicky situation, the teachers of our college took upon themselves to become ICT conversant and started engaging live online classes of students over various apps like Zoom and Google classroom.

4. The Practice

Teachers at the best of IQAC started taking online classes over ZOOM app regularly. Some teachers created online teaching learning resources in the forms of PPTs, Youtube Videos, and Googleform quizzes for the benefit of students. Along with teaching regular subjects, the teachers had to perform the role of mentors, motivators and teachers. They had to devise ways to make their teaching interesting and ensure that the students attending the classes over their mobile phones had learned the lessons properly.

They planned the lessons, created teaching resources, conducted classes and kept the track of students not only in terms of their academic progress but also help them maintain their own physical and mental health.

5. Evidence of Success

Thanks to the commitment of the college to quality education, the college was able to successfully complete the curricula and enable students to face the exams confidently. Most of the students fared well in the exams that the affiliating university had conducted on online mode.

6. Problems Encountered and Resource Required

As the college is situated in rural area and the students come from the surrounding villages with low internet connectivity, sometimes some students were unable to join online classes. However, the teachers used to provide them the recorded lectures through whatsapp groups.

7. Notes (Optional)

8. Contact Details

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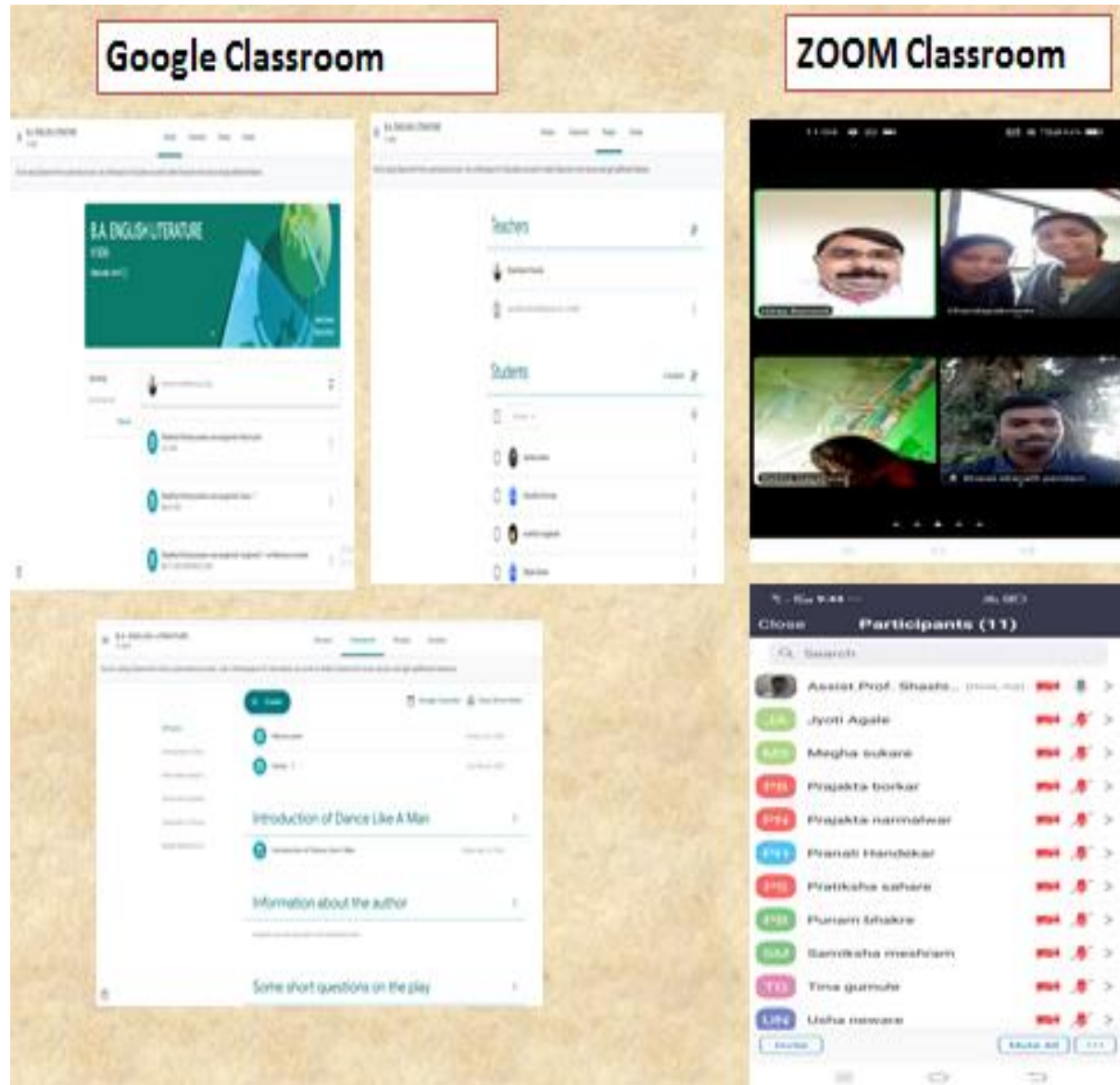
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ICT Resources Link/You tube link

B.A.I – Compulsory English

[Syllabus](#)

[Ozymandias](#)

[My Grandmother House](#)

[Where the Mind is Without Fear](#)

[Stopping by Woods on a Snowy Evening](#)

[Evening](#)

[Strong Roots](#)

[Past Perfect Tense](#)

[Simple Present Tense](#)

[Curriculum Vitae](#)

B.A.Vth Sem.- Communicative English

[Direction of Communication](#)

B.A.VIth Sem.- Communicative English

[Writing Speech](#)

B.A.I – English Literature

[I Could Not Stop for Death](#)

[Night of the Scorpion](#)

[The Unknown Citizen](#)

B.A.II – English Literature

[Gothic Novel](#)

[Picaresque Novel](#)

[Movie on Silas Marner](#)

[Literary notes on Fable and Point of view](#)

B.A.III – English Literature

[King Lear](#)

[Literary Terms](#)

[Dance Like a Man](#)

[Ghashiram Kotwal](#)

[B.A.VIth Sem. - Google Class](#)

Topics	Links
Syllabus	https://www.youtube.com/watch?v=pluP7isydds
Where the Mind is Without Fear	https://docs.google.com/presentation/d/1KLLDMNqqg_vfT12UhPRhtZ3_AdSlzEu/edit#slide=id.p1
Stopping by Woods on a Snowy Evening	https://docs.google.com/presentation/d/1E9_Gctka6orPHE14N90mEyUT-1i2tkl/edit#slide=id.p1
Strong Roots - A.P.J.Abdul Kalam	https://drive.google.com/file/d/12wVgkC6xl721hKLreg8_dDc_igKTGMB2/view?usp=sharing
Past Perfect Tense	https://youtu.be/X9iOCZBH2S8
Curriculum Vitae	https://studio.youtube.com/video/NaHyWY98mB8/edit
	https://classroom.google.com/c/MjUxNiUxMDk2NDEz?cjc=v7ynm2g
Ozymandias	https://youtu.be/T71wPDpoB1M
My Grandmother House	https://studio.youtube.com/video/4VRMvqiRQyQ/edit
Simple Present Tense	https://studio.youtube.com/video/zDm5hJ7TiZc/edit
Gothic Novel	https://docs.google.com/presentation/d/1AYM6j0sVC9KEa0NCJFyPOW6C3uczDbTq/edit#slide=id.p1
Picaresque Novel	https://docs.google.com/presentation/d/14pM8v4C-WHiABCEP6t9QsZ732QgNlf61/edit#slide=id.p1
Movie on Silas Marner	https://youtu.be/ncTQck-EfZw
Literary notes on Fable and Point of view	https://docs.google.com/presentation/d/19fbfPYNBjgoiab9WZPOumwilThLb0LFx/edit#slide=id.p1
King Lear	https://www.youtube.com/watch?v=S8MqqPPTXJk
Literary Terms	https://docs.google.com/presentation/d/1PY2fvTwXFnDMad2r04NvP2nlLM1POo23/edit#slide=id.p1
Drama entitled "Dance Like a Man"	https://youtu.be/2lriEk4RX5w
	https://classroom.google.com/c/MTMyMjg3MDgzNTY4?cjc=nite47l
Ghashiram Kotwal	https://youtu.be/T-buDixgc0
	https://classroom.google.com/c/MTAyNTI4Njk2NzMy_Class_code_2zokx7z
Family Resource Management	https://classroom.google.com/c/OTkyNDEwOTU1MTda?cjc=fwi3ysn
Housing and Interior Decoration	https://drive.google.com/file/d/1Q1volWrrhrpLfhW1DRkWrwXEFFCT1woA/view?usp=sharing

Food and Nutrition	https://classroom.google.com/c/MTE4MTQ3MjQxMDMz?cjc=3ozx72s
Health and Nutrition	https://drive.google.com/file/d/1VIdbxM99-EMeQS7wwllq51qh1yTIRzLm/view?usp=sharing
	https://drive.google.com/file/d/1H1up4FeYn42c9gez73CNg4R0vJ1a98-7/view
Prenatal and Infancy Development	https://classroom.google.com/c/MTE2OTMwOTk5NDAz?cjc=2vegrru
Child Development	https://drive.google.com/file/d/1DMwMcWdziO6mnEYcg1v0BW8pRRAQF7L3/view
	https://youtube.com/channel/UCONO74JgnrhaBJSAslg8Mg
Poem - I Could Not Stop for Death	https://youtu.be/gX-f20k8QJs
Night of the Scorpion	https://drive.google.com/file/d/1WSwX0_3Mo_ZdBA88SBLzkM2DMXhL3hd/view?usp=drivesdk
The Unknown Citizen	https://drive.google.com/file/d/1L467qMoZJY5GwPHaLXFfq-MOzEM3Uy1y/view?usp=drivesdk
Writing Speech	https://youtu.be/gGEFR6yqXu4
Direction of Communication	https://drive.google.com/file/d/1KPF76M4uwPb22hmCf4d69ULBdktsvw6i/view?usp=drivesdk
Introduction of Poet and Writer	https://drive.google.com/file/d/15m5z5Ud-Hk0Z-ZRwSAYlihkew4HDB7Ff/view?usp=sharing
Introduction of Poet and Writer	https://drive.google.com/file/d/12CZK4XND1UfieQcOHBoxSWmjuzIHYYyK/view?usp=sharing
Introduction of Story teller	https://drive.google.com/file/d/1zaEbWNdTKRy-5hnXvK9i4fIVy6uXuMY/view?usp=sharing
Law of Demand	https://drive.google.com/file/d/1C9ZuzrGA0P36uXP9eZ4zflRtvvSWTKiF/view?usp=sharing